

**Tyrone Town Council**  
**Meeting Minutes**  
**July 16, 2020**  
**7:00 p.m.**

Present:

Mayor, Eric Dial

Mayor Pro Tem, Gloria Furr

Council Member, Linda Howard

Council Member, Melissa Hill

Town Manager, Brandon Perkins

Town Clerk, Dee Baker

Finance Manager, Sandy Beach

Planning and Zoning Coordinator, Phillip Trocquet

Police Chief, Randy Mundy

Court Clerk, April Spradlin

Mayor Dial gave the invocation. The meeting was called to order with limited seating and also broadcasted on YouTube Live at 7:00 pm. The public was invited to watch.

**Approval of Agenda**

Council Member Howard made a motion to approve the agenda.

Council Member Furr seconded the motion. Motion was approved 3-0.

**Consent Agenda:** *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

Approval of minutes, June 16, 2020, June 23, 2020

Approval of a Memorandum of Agreement with the Atlanta Regional Commission for the 2020, Community Development Assistance Program, Zoning Map Project.

Approval of the Livable Centers Initiative Contract with the Atlanta Regional Commission.

Council Meeting – Social Distancing/You Tube Live  
July 16, 2020

Consideration of a change order for construction costs to add fiber optic internet service to the new Municipal Building.

Consideration to renew the Evoqua contract for the reduction of hydrogen sulfide in the sewerage system.

Consideration of a bid to replace the Town Hall server.

Council Member Furr made a motion to approve the consent agenda.

Council Member Howard seconded the motion. Motion was approved 3-0.

### **Public Hearing**

1. Consideration to approve Transmittal Resolution No. 2020-04 adopting the Capital Improvements Element and Short-Term Work Program. *Phillip Trocquet, Planning and Zoning Coordinator*

Mr. Trocquet clarified that a vote for approval would send a transmittal resolution to the Department of Community Affairs (DCA). He added that normally, the Town would make changes to the Capital Improvements Element (CIE) and the Short-Term Work Program (STWP) which were components to the Comprehensive Plan. We would then send the changes to DCA, and wait for approval to adjust the Town's budget. He added that due to the current health crisis, we adjusted our budget to match these projects. Mr. Trocquet stated that DCA would receive our proposal, and upon review, would send it back to the Town for full adoption. He recommended approval.

Mayor Dial opened the public hearing for anyone that wished to speaking in favor of the item. No one spoke.

Mayor Dial opened the public hearing for anyone that wished to speak in opposition to the item. No one spoke.

Council Member Howard made a motion to approve the Transmittal Resolution.

Council Member Furr seconded the motion. Motion was approved 3-0.

### **Old Business:**

2. Consideration of a Change Order from Parrish Construction to upgrade the new Municipal Complex Monument Sign with LED Message Boards. *Brandon Perkins, Town Manager*

Council Meeting – Social Distancing/You Tube Live  
July 16, 2020

Mr. Perkins shared that initially, a standard monument sign was designed for the new building. Throughout the building process, it was decided that a highly upgraded building needed a highly upgraded sign. The sign would be two-sided, LED-lit sign that would inform citizens of the time, weather, and upcoming meetings and events. The lowest bid amount was for \$16,495 from REI Signs. He added that the sign would be funded through SPLOST monies for downtown streetscapes.

Council Member Howard made a motion to approve the Change Order.  
Council Member Hill seconded the motion. Motion was approved 3-0.

### **New Business:**

3. Consideration for approval of Resolution No. 2020-05, calling for a Special Election to be held November 3, 2020, for the vacant Council Post 3, for a term ending December 31, 2021, and to establish Qualifying Fees for the Special Election. *Dee Baker, Town Clerk*

Ms. Baker shared that due to the unfortunate passing of Councilman, Ken Matthews, the Town had a vacant Council Post. The Special Election would be held on November 3, 2020. She added that qualifying for Council Post 3 would begin on Monday, August 17, 2020, at 8:30 am through Friday, August 21, 2020, at 4:30 pm. She shared that the qualifying fee for a Council position was \$288. The term for Council Post 3 would expire on December 31, 2021. You must be 21 years of age and have lived in Tyrone for at least one year before the election. Qualifying packets would be available on the Town's website two weeks before to qualifying. Voter registration for the election and the Presidential election would close at 5:00 pm, on October 5, 2020. Mr. Davenport added that the purpose of the Resolution was for Council to officially, call the election. This would give notice to the County Election Board to gear-up for the election in November.

Council Member Howard made a motion to approve the Resolution for the Call for Election.  
Council Member Hill seconded the motion. Motion was approved 3-0.

### **Staff Comments**

Mr. Perkins announced that the sewer project was picking up from the corner of Arrowood Road and Brentwood Road. Workers would begin boring under CSX Railroad next week.

Mr. Perkins stated that he was told by the Project Manager that after next week, there would be a more definite timeline in place. Mr. Perkins added that the sewer project had an estimated completion date in October; however, the building project had accelerated.

Council Meeting – Social Distancing/You Tube Live  
July 16, 2020

The building completion was moved up to September 1, 2020, from the initial September 11<sup>th</sup> date. Mr. Perkins added that if the building was completed before the sewer expansion installation, there were projects that needed finalizing; such as, a punch list, landscaping, and the delivery and installation of furniture. Currently, electrical contractors were working on lighting. He added that it was incredible what work had been completed in only two weeks. The building would be a show-piece for the Town, something we could all be proud of. He added that it had exceeded his expectations and that their team was great to work with.

Council Member Furr agreed, and stated that “it looks fabulous”.

Mayor Dial gave a Shout Out to Mr. Perkins. He stated that no one may realize that Mr. Perkins visited the building every day, looking for that brick out of place or any imperfections. He may find something once a week. Mayor Dial stated that this would be “the house that Brandon built”. He was truly on top of things and spent a lot of time there. Mr. Perkins stated that it was a pleasure and that it had been one of the best projects he had ever been a part of.

### **Adjournment**

Council Member Hill made a motion to adjourn. Motion was approved 3-0.  
The meeting adjourned at 7:17 pm.

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Eric Dial, Mayor

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Dee Baker, Town Clerk

Council Meeting – Social Distancing/You Tube Live  
July 16, 2020