

**Tyrone Town Council
Meeting Minutes
Special Called
Budget Public Adoption
June 23, 2020
9:00 am**

Present:

Mayor, Eric Dial

Mayor Pro Tem, Gloria Furr

Council Member, Linda Howard

Council Member, Melissa Hill

Town Manager, Brandon Perkins

Finance Manager, Sandy Beach

Accounting Specialist, Bridget Smith

Planning & Zoning Coordinator, Phillip Trocquet

Town Clerk, Dee Baker

Mayor Dial gave the invocation, followed by the pledge of allegiance. The meeting was called to order with limited seating and also broadcasted on YouTube Live at 9:00 am. The public was invited to watch.

Approval of Agenda

Council Member Hill made a motion to approve the agenda with a change to the third consent item to reflect Handley Park.

Council Member Howard seconded the motion. Motion was approved 3-0.

Consent Agenda: *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

Consideration to renew the Tyrone Wrecker Service contract

Consideration to approve a donated Memorial Bench for Shamrock Park

Consideration for Concert in the Park, on July 4, 2020, from 7 pm to 11 pm, located at Handley Park

Council Meeting – Social Distancing/You Tube Live
June 23, 2020

Council Member Furr made a motion to approve the consent agenda.
Council Member Howard seconded the motion. Motion was approved 3-0.

New Business:

1. Consideration to approve Ordinance No. 2020-02, pertaining to film permits. ***Brandon Perkins, Town Manager***

Mr. Perkins shared that lately there was increased interest from film production companies for filming in Tyrone. Currently, Tyrone did not have a uniform process for approving and issuing permits. He felt it prudent to get something on the books. He stated that after speaking with our legal department, all agreed to utilize Fayette County's current film ordinance. Their ordinance fits our needs. He stated that staff had not received an updated copy. He asked that if adopted, please reflect that the language needed to be changed from Fayette County to Town of Tyrone.

Council Member Furr made a motion to approve Ordinance No. 2020-02 with the administrative changes to reflect Town of Tyrone not Fayette County.

Council Member Howard seconded the motion. Motion was approved 3-0.

Council Member Howard began a discussion by asking, "How would the citizens be informed if Town property were to be used?" Mr. Perkins stated that the citizens would be notified through the production company's mailers, social media, and possibly signage. He added that staff would do their best to deny any request that may be too intrusive.

Mayor Dial shared that he did agree with the current pricing, and added that the language should also reflect "Town Manager", not Town Administrator. Mayor Dial stated that if he were a film Location Manager, how would he determine what properties were passive or active. Mr. Perkins stated that the decision would inevitably be made by the Town Manager. He gave examples of active and passive properties; the new courtroom would be active; the old firehouse would be considered passive.

Council Member Hill shared that each project would be determined on a case by case basis. Some projects only used two cameras; some have an entire crew. Mr. Perkins also gave the examples of Handley Park; in the winter the park would be passive, during spring it would be active.

Mayor Dial asked how the Town could be more specific for a film crew regarding what properties were passive and which ones were active.

Council Meeting – Social Distancing/You Tube Live
June 23, 2020

Mr. Perkins gave another example of a current project filming soon at Redwine Park. Currently, nothing is happening at the park, it would be considered a passive park. We could make the language clear based on the facility. Council Member Hill stated that if the facility was not available, the film crew usually moved on to the next spot.

Mr. Trocquet mentioned that definitions usually accompany ordinances, this would be helpful in this situation. Council Member Howard asked for more clarification regarding how much activity made a park active. Mr. Perkins stated that usually if a park was utilized by a sports league, it was active. Shamrock Park was an active park. If the film industry wanted to utilize the Library, Town Hall on the weekends or nights, that would be passive. Mr. Perkins ended by stating that the decision was ultimately the Town Managers.

2. FY 2020-2021 Budget adoption.

Mayor Dial stated that the Town had followed all legal requirements for the adoption of the FY 2020-2021 budget. Ms. Beach shared that the only new change was to the CIP budget and that was for the following fiscal year, it would not affect today's adoption.

Mr. Perkins stated that Council voted to move forward with the new retirement plan which would not be listed in the budget until next fiscal year. He added that the new plan would need to be adopted by ordinance. The anticipated adoption meeting would be the second Council meeting in August. All information should be delivered to us by July 31st. Mayor Dial asked if someone met the standards and wished to retire January 2021, could they under the new plan, even though the cost would not go into effect until fiscal year 2022? Mr. Perkins stated that was correct. The plan goes into effect immediately and the Town will not be billed until 2022.

Council Member Howard made a motion to approve the FY 2020-2021 budget at \$8,847,228.98. Council Member Hill seconded the motion. Motion was approved 3-0.

Mayor Dial thanked Mr. Perkins, Ms. Beach, Ms. Smith, and staff for making additional cuts to the budget and for handling things smoothly. He added that we pray revenue would pleasantly surprise us and that the County would recover quickly.

Staff Comments

Mr. Perkins reminded Council and staff about the staff tour of the new building on Friday, from 11:00 am – 12:00 pm, followed by lunch. He thanked Parrish Construction for the invitation.

Council Meeting – Social Distancing/You Tube Live
June 23, 2020

He added that a lot had changed since most of staff took the first tour. Mayor Dial said that Council Members Hill and Furr would represent on their behalf.

Adjournment

Council Member Furr made a motion to adjourn. Motion was approved 3-0.
The meeting adjourned at 9:22 am.

Eric Dial, Mayor

Dee Baker, Town Clerk