

**Tyrone Town Council**  
**Meeting Minutes**  
**May 21, 2020**

Present:

Mayor, Eric Dial

Mayor Pro Tem, Gloria Furr

Council Member, Ken Matthews

Council Member, Linda Howard

Council Member, Melissa Hill

Town Manager, Brandon Perkins

Planning and Zoning Coordinator, Phillip Trocquet

Front Office Coordinator, Ciara Willis

Town Clerk, Dee Baker

Police Chief, Randy Mundy

Attorney, Dennis Davenport

Mayor Dial gave the invocation. The meeting was called to order with limited seating and also broadcasted on You Tube Live at 7:00 pm. The public was invited to watch.

**Approval of Agenda**

Council Member Furr made a motion to approve the agenda.

Council Member Howard seconded the motion. Motion was approved 4-0.

**Consent Agenda:** *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

Approval of minutes, May 7, 2020

Consideration to approve the Statewide Mutual Aid Agreement.

Council Member Howard made a motion to approve the consent agenda.

Council Member Matthews seconded the motion. Motion was approved 4-0.

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## **Old Business:**

### 1. Consideration of furniture purchase for the new Municipal Complex. ***Brandon Perkins, Town Manager***

Mr. Perkins reminded Council that the furniture process began in January with GMC, our building engineer and designer. The agreement stated that along with consultation services, GMC would obtain 5% of the furniture budget. The budget was for \$350,000. Mr. Perkins stated that their design team worked with our wonderful design team which consisted of Ms. April Spradlin, Ms. Ciara Willis and Ms. Ellie Emini. They went room by room taking functionality and aesthetics into consideration. The initial plan was very robust and came in over \$350,000, which did not include the 5% fee for GMC. After making changes over the last couple of months, the new plan totaled \$303,978.21, which also included a fifteen-year warranty and the 5%. He added that the total included furnishings all for offices, Council Chambers, breakroom and lobby. Two spare offices on the administration side would not be furnished and would be utilized for storage. There were however, three furnished offices for future staff. He gave an example of some eliminations that were made. He stated that overflow file cabinets were taken off the list, current file cabinets would be utilized for file room storage. He added that \$3,000 was cut from the Planning/Engineer plan room. New file cabinets were kept in the budget for Finance, Town Clerk and Court Clerk spaces. Mr. Perkins stated that the furniture total was \$277,027.88, GMC's percentage was \$13,851.39 and including shelving and filing, the total was \$303,978,21. He ended by stating that the final total was 13% lower than the original budget.

Council Member Furr made a motion to approve the purchase of new furniture for a cost of \$303,978.21.

Council Member Howard seconded the motion. Motion was approved 4-0.

## **New Business:**

### 2. Consideration to approve Ordinance No. 2020-01 making proposed amendments to the Alcohol Ordinance. ***Phillip Trocquet, Planning & Zoning Coordinator***

Mr. Trocquet shared that amendments to the alcohol ordinance was discussed during the Council Retreat. He shared a few new items from the proposed ordinance; off-premise alcohol sales, private event sales on commercial property, special event permits, and lastly the revised alcohol fee schedule and distance requirements. He explained that off premise licenses would only pertain to established businesses that already held an alcohol license, such as; a restaurant that served alcohol that also operated a food truck.

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That type of business would also need to obtain a special event permit. Staff made revisions to the alcohol ordinance pertaining to distance requirements, they now coincide with State law. Mr. Trocquet listed the new fees: off-premises license fee (malt beverages & wine) \$1,000, off-premises license fee (malt beverages, wine, & distilled spirits) \$2,000, special event alcohol permit fee \$50. He reiterated that a business must first hold an on premise (brick and mortar) alcohol license in order to apply for an off-premise license or special event permit. He clarified the time frame allowed to apply for a special event permit. There were no limits to special events held within a brick and mortar building, only that they could not last more than three days. For special event permits, not on premises; the event could not last more than three days, for once a quarter. Mr. Davenport added that the section requiring server permits was also eliminated. Mr. Trocquet stated that due to Peachtree City and Fayetteville first eliminating server permits, it was no longer feasible for Tyrone to continue issuing the permits. Most of our servers came from Peachtree City.

Council Member Matthews made a motion to approve Ordinance No. 2020-01  
Council Member Hill seconded the motion. Motion was approved 4-0.

3. Consideration to approve Resolution No. 2020-03 adopting the revised Alcohol Fee Schedule.  
***Phillip Trocquet, Planning & Zoning Coordinator***

Council Member Furr made a motion to approve Resolution No. 2020-03 adopting the revised Alcohol Fee Schedule.  
Council Member Hill seconded the motion. Motion was approved 4-0.

### **Staff Comments**

Chief Mundy announced that Officer Braumuller recently turned in his letter of resignation. He added that it was tough to see him go, but that he had aspirations of working at the Federal level, and that he was heading to the Clayton County Police Department. His final day was May 28<sup>th</sup>.

Mr. Trocquet announced that the Town of Tyrone had the highest Census participation in the County and possibly in the entire state. Tyrone ranked 76% in Fayette County, which had a 50% average and the state had a 40% average. He added that he would research further to obtain our ranking within the state.

Mr. Trocquet also announced that Tyrone was awarded the highest dollar amount from the Atlanta Regional Commission's (ARC), LCI Grant (livable centers initiative) totaling, \$160,000. This grant is for the downtown streetscape master plan, a growth assessment and a downtown traffic study.

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Our local match is coming from our Capital Improvement Element, for downtown improvements for \$40,000. The ARC also awarded Tyrone the Community Development Assistance Program, which would allow us to update our zoning map on a semi-annual basis using GIS software. Tyrone's local match is only \$500.

Mr. Perkins invited everyone to the Sandy Creek High School parade for seniors on Saturday, beginning at 10:00 pm. It would travel from Handley Park, south on Senoia Road, and disburse at Lynnwood Road. He reminded everyone to social distance themselves.

Mr. Perkins shared that he and Ms. Beach had been working diligently on the budget and making many calculated cuts. The first public hearing was scheduled in June.

Mr. Perkins stated that the building construction was coming along very well. He added that the grey color that was currently on the building was waterproofing, and it would be finished in brick. Currently, the roof was on, windows were in, duct work and electricity were next. The public would not see much improvement in the near future, all progress would take place inside the building.

Mr. Perkins informed Council that the dedication plaque in the entryway of the new building and the bronze logo seal behind the dais would total 5,600. Parrish Construction informed Mr. Perkins that there would be enough money in the contingency fund to cover both costs. Parrish also informed Mr. Perkins that the decorative fencing along a portion of the front of the building would also be within the contingency budget.

Mr. Perkins shared that he, Mr. Trocquet and Mr. Langford had taken on the landscape project in order to eliminate that cost. The plan was coming along, a design was being formed. He added that unfortunately the retention pond had to be placed in the front of the building. The good news was that there were many designs to choose from to make the "big hole" an intricate piece of the property. He added that he would follow up at a later date.

Mr. Perkins stated that the sewer expansion project had begun on Spencer Lane last week, forty-feet of line had already been placed. Near the lift station, an access road had been cut as well. Mr. Perkins' hope was that the sewer expansion project and the new building completion would somewhat coincide, late summer, early fall.

Chief Mundy announced that currently Tyrone was the 7<sup>th</sup> safest city in Georgia. He added that it was remarkable being that Tyrone was in close proximity of the number 1 and 2 least safest cities in Georgia.

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## **Adjournment**

Council Member Furr made a motion to adjourn. Motion was approved 4-0. The meeting adjourned at 7:30 pm.

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Eric Dial, Mayor

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Dee Baker, Town Clerk