



Residential Checklist for a Permit

881 Senoia Rd.

Tyrone, GA 30290

Phone: (770) 487-4038

www.tyrone.org

PROJ. ADDRESS: _____

PARCEL NO. _____

- Land Disturbance Permit Appl. (Disturbed AMT.)
- Building Permit Application
- Water Meter Receipt
- Septic Tank Letter Approved By Health Dept.
- Two Sets of Building Plans *(as outlined in plan review checklist)*
- Site Plan *(as outlined in plan review checklist)*
- Erosion Control Plan
- Erosion Control State Card
- NOI Submission *(If it applies)*
- Copy of Certified Mail Card Showing NOI Submission *(If it Applies)*
- Temporary Power Release *(This will need to be returned to the building office before temporary power will be released.)*
- Affidavits: ELECTRICAL_____ PLUMBING_____ HVAC_____ *(Must be originals. Copies will not be accepted.)*
- Construction Entrance
- Contractor's State Card
- Contractor's Occupational Tax Certificate
- Electric License
- Electric State Card
- Plumber Occupational Tax Certificate
- Plumber State Card
- HVAC Occupational Tax Certificate
- HVAC State Card

PLEASE OBTAIN APPROVAL FROM FAYETTE COUNTY ENVIRONMENTAL HEALTH BEFORE APPLYING FOR EITHER OF THE BELOW MENTIONED ITEMS IF YOUR LOCATION IS ON A SEPTIC SYSTEM

- FOR SWIMMING POOLS: Approval for construction.**
- APPROVAL FOR ADDITIONS/ACCESSORY STRUCTURES**

Setbacks: Front (Req.)_____ (Plans)_____

Rear (Req.)_____ (Plans)_____

Side (Req.)_____ (Plans)_____

Side (Req.)_____ (Plans)_____

Zoning: _____

- **FOR OFFICE USE ONLY****
- Flood Map
 - Flood Plain Certificate
 - Sent to EMC and Atlanta Gas Prior to C/O

A CERTIFICATE OF OCCUPANCY WILL BE ISSUED TWO BUSINESS DAYS AFTER ALL PAPERWORK IS SUBMITTED, THIS INCLUDES AN APPROVED FINAL INSPECTION



Plan Review Checklist

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Information contained in the drawings and specifications shall be at least the following:

Site plan draw to scale showing:

- Actual Dimensions of Property
- Street Address
- Lot Number
- Property Lines
- Building Location(s)
- Number of Units
- Flood Plains
- Buffers
- Retaining Walls
- Setbacks
- Easements

Please also include other information needed to determine if City Ordinances and building codes are being observed. The Building Official may require a boundary line survey prepared by a qualified surveyor.

If applicable, City will require:

- As built foundation drawings showing distance from the face of the finished wall to the property line; this is required if the proposed structure is within one(1) foot of any building setback, easement, buffer, or other site feature that restricts the structure's location
- Finish Floor Elevation certificates are required on any habitable structure built on a lot of record that includes or abuts any portion of a flood plain.

2 Copies of Building Plans including the following:

Plans shall include legible details, drawings, & notes that sufficiently describe the work to be done and show building codes compliance.

- Address
- Lot Number
- Homeowner's name/contact info
- Designer's Name(s)
- Designer's Contact Info
- Dimension, detailed floor plans that include deck footings and foundations as well as retaining walls as well as:
 - Footings
 - Concrete Walls
 - Slabs (w/ typical sectionals & elevations showing Residential Building Code Compliance)
- Elevation views of all sides of the structure
- Locations of electric meters & panels, water heaters, HVAC units, plumbing fixtures, cabinets, major appliances, etc. .
- One or more building sections showing typical structural details of the foundation, guard rails, hand rails, and attachment to the house.
- Engineered floor, roof, or other structural systems. These drawings must be signed and sealed by the Georgia Registered Design Professional in charge.
- Georgia Energy Code Compliance report.
- List of Plan Pages in Set
- Sq. Footage areas of each floor showing area of porches, decks, garages, basements etc.