

**Tyrone Town Council**  
**Special Called Budget Workshop**  
**Meeting Minutes**  
**May 16, 2017**  
**9:00 am**

Present:

Mayor Eric Dial

Mayor Pro Tem Furr

Council Member Ken Matthews

Council Member Ryan Housley

Council Member Linda Howard

Interim Town Manager/Police Chief Brandon Perkins

Town Clerk Dee Baker

Finance Manager Sandy Beach

Accounting Technician Taffini Guffi

Environmental Planning Technician Brad Konwick

Planning and Zoning Coordinator Phillip Trocquet

Public Works Supervisor Billy Campbell

Mitch Bowman Recreation Manager

Court Clerk April Spradlin

Mayor Dial called the meeting to order.

**Personnel:**

Mayor Dial stated that a 3% pay increase was factored in for all employees and the Police Department at 6% with the exception of two employees. Ms. Beach explained that a portion of five employees' salaries were placed in the Sanitation or Sewer Fund, the remainder was placed in the General Fund.

A discussion commenced regarding overtime. Mayor Dial proposed that there be no overtime through the end of the current fiscal year. During that time, a plan would be created for drastically reducing overtime. Council Member Furr stated that currently overtime from all departments equaled an estimated \$66,000; \$24,000 for Public Works and \$26,000 for Public Safety. Mayor Dial stated that some overtime cannot be avoided and asked Chief Perkins to clarify. Chief Perkins suggested relaying to department heads "no more overtime, period", unless for an emergency. He added that in regards to the Police Department, there would always be the unavoidable such as court and training but that he implements flex time when appropriate. Ms. Beach communicated that most of the Police overtime comes from officers working holidays; they receive double time. Most agreed that Public Safety is a "different animal".

Council Member Furr showed her concern regarding the amount of Public Works overtime. Mayor Dial suggested that David M. from Public Work fill in for the additional duties if needed instead of Mr. Campbell.

Council Member Housley arrived at 9:19 am.

Council Member Matthews suggested hiring someone for a part time position. Ms. Beach stated that she recalled discussions regarding a janitorial position; the reason that issue did not move forward was due to the security level needed to service the Police Department. Mayor Dial stated that a discussion needed to take place. There is a difference between the private and public sector.

Chief Perkins informed Council of Trello, a free online project management program that he would implement in order to keep the Mayor, Council and the management team on the same page in regards to Town projects. Staff inputs information in regards to the progress of ongoing projects so everyone would be up-to-date. When a step is complete, it would be marked as such.

The conversation continued regarding overtime. Council Member Furr stated that although the Department Head has been asked to stop accumulating overtime, it has not ceased. Chief Perkins stated that it should not be happening; there is nothing occurring in Town that requires overtime. Council Member Howard offered that during the Fall Festival, although it was nice to have Public Works present, they were not needed. Mayor Dial stated that we also need to take into consideration that the Town looks great and we get compliments all the time. A conversation is needed; if a project is not complete in one day, continue the next day.

Council Member Furr relayed that Trello was a great idea; projects were completed but often times Council was not always informed of the progress. Chief Perkins stated that he would try the current version for six months; it is very robust at no charge. Mayor Dial stated that the program could save the taxpayers thousands of dollars in heightened information.

**General Fund Rollup:**

Ms. Beach informed Council that this year's General Fund included the Capital Improvement (CIP) monies.

**Revenue:**

Ms. Beach stated that revenues need to match expenditures; after changes were made, the current amount would change.

**Administration:**

Council Member Furr asked for clarification regarding line item 52.1100 (Official /Administrative Services).

Ms. Beach stated that the amounts included the Code Enforcement Officer and this year's Election. Council Member Furr asked for an amount for budgeted Legal Services and Engineer Services. Ms. Beach stated that currently Legal was budgeted at \$55,000 and Engineering was at \$15,000. Both amounts were for Administration only. Next year, Legal would be budgeted at \$60,000. Council Member Furr asked for clarification on Technical Services. Ms. Beach stated that Technical Services mostly included CMIT, the Town's IT service. Chief Perkins stated that the Town's new email was now installed and that there should be a decrease in cost for that line item. He added that it was time to acquire a new IT provider. The last few times our server was down we had to notify CMIT and they charged too much for menial tasks. He stated that he would inform the new Town Manager or take on the task. Ms. Beach also concluded that the Payroll system was incorporated in the Technical Service line which would be moved to Finance next year. Chief Perkins stated that among the Police Department's Technical Services was software for investigations, document management system and employee early warning system. Mayor Dial made note that last year the Town spent \$41,000 in Technical Services, this year we have only spent \$27,000 with three months remaining. Ms. Beach clarified that there were changes regarding Finance due to the Department of Community Affairs (DCA) new regulations. Council Member Furr inquired about line item 52.3103 (Public Officials Liability Insurance), also found in the Planning and Zoning budget. Ms. Beach and Chief Perkins explained that the monies budgeted were for the possibility of an unanticipated lawsuit.

Council Member Furr shared her concern for the Travel, Dues and Fees and Education and Training amounts. Ms. Beach explained that these amounts were allotted for the Town Manager and Town Clerk for their required certifications. Council Member Furr stated that \$15,000 seems like a lot of money for two people for education and travel. Chief Perkins relayed that training is your best investment and it reduces your liability. For a Town our size, these amounts are reasonable.

The new GMA Human Resource classes would come from this line as well for \$1,500. Chief Perkins added that we could do more. Everyone needs to be trained in their field including Mayor and Council. We need to take advantage of available training. Ms. Beach stated that Mayor and Council training also comes from the three aforementioned lines.

### **Environmental:**

Council Member Furr relayed that this budget was very lean. Ms. Beach stated that we have eliminated one Town clean-up. Mayor Dial stated that overall, training budgets are high, Mr. Konwick's is nonexistent. Ms. Beach stated that most, if not all of Mr. Konwick's training has been free in the past and local with no travel. Mr. Konwick stated that his certification was current. He stated that there was a free class listed in McDonough for one week that he would like to sign up for. He added that it may have been an oversight on his part but he would like some funds in for training. Mayor Dial asked for him to come up with an amount. Mr. Konwick stated that the only one he was aware of was free but meals may come into play.

Ms. Beach informed everyone that typically the IRS would not cover meals with a conference so close. Mayor Dial stated that if Mr. Konwick sought other education that was not budgeted for to add it to the budget.

**Finance:**

Ms. Beach stated that Finance would be taken from Administration in its own separate line due to the new DCA rules. She confirmed that the Finance Department salaries were split into Sanitation and Sewer as well. Mayor Dial shared his gratitude for Ms. Beach and Ms. Guffie. He thanked them for picking up the slack for the past couple of months, in the absence of a Town Manager.

Chief Perkins stated that he pulled a report for the Police Department's overtime. It came to 440 hours for the year; he stated, that was not bad due to training; we are very unique. Officers always need training for their recertification or advanced certifications, some 20 hours, some 80 a year. Mayor Dial questioned, why only 440 hours; does it include Founders Day and Holidays? Chief Perkins gave an example of one Officer's overtime of only 13.8 hours; this included being called out. Officer Collins who was in charge of the K-9 Unit only had 34 hours all year, he and Officer Bruno were receiving training and certification.

**Planning & Zoning:**

Mayor Dial asked Mr. Trocquet, what was the value of \$6,000 for the RSVP Grant? Mr. Trocquet explained that the Grant was actually \$4,800; the value was the equivalent of what it would cost to hire someone from the private sector. If we hired someone it could cost approximately \$10,000.

Council Member Furr stated that ARC offers similar services for free. Mr. Trocquet stated that ARC could do something similar with matching grants; their programs are on rotation. Council Member Furr asked for the total of the Grant. Mr. Trocquet explained that the grant was more for service, not a monetary amount. We would be paying for expertise from the University of Georgia (UGA). Council Member Furr asked what their task would be. They would be designing the program and collaborating with others such as schools and businesses. Mayor Dial stated that coming out of the Comp Plan it was made clear that the downtown corridor needed focus. The RSVP Grant from UGA would provide expert planning ideas much cheaper than hiring someone. Mr. Trocquet stated that a lot of cities applied for the program and we came out on top. Mayor Dial reiterated that citizens asked for attention to downtown, the Town then applied for the grant to assist with that specific task. Mr. Trocquet added that the program would produce a plan and renderings, the Town could then move forward with getting developers on board for future building. This could apply to architectural standards and setback requirements as a template. Mr. Trocquet relayed that this would set the stage for standards for redevelopment and new development. Council Member Furr made mention that building requirements were in our current Zoning Ordinance.

Mr. Trocquet added that we are always looking for ways to improve our Ordinances. Council Member Furr stated that it seems as though we are paying twice for the same service, I do not see the benefit. We would pay for someone to tell us what they want and then we would have to change our ordinances and pay our attorneys. Mr. Trocquet stated that we would take their recommendations which would include another public engagement, along with information pulled from the Comp Plan and take our time to consider and possibly change our ordinances. Council Member Furr shared her discord and stated that was the first time ever hearing about the RSVP Grant and “now we are expected to vote on it”. We needed this discussion.

Mr. Trocquet informed Council that his Building Department Services, line 52.1204 was \$20,000 higher due to the anticipated influx. Discussion ensued regarding the possibility of hiring an additional person in the future if construction continues to rise.

### **Library:**

Ms. Newland informed Council that her only request was an update to the current public copier with a coin option and color; their current copier was nine years old. When citizens needed color copies, they were copied from the desktop copiers. She stated that she spoke with Milner, Inc. Their quote included monthly rental with coin option and color copies. Milner would charge .0065 for black and white .085 for color copies. Ms. Beach stated that Town Hall has to pay for any additional copies that go over our allotted amount as well. She added that she had not received a monthly invoice from M & H from Griffin the previous vendor. A yearly invoice was paid for upkeep and no monthly invoices were sent. Council Member Housley clarified that the Library wanted to lease a new copier from Milner and to surplus the old copier. Ms. Guffie stated that she would call M & H in June to cancel the contract. Council Member Howard suggested buying a new copier. Ms. Beach stated that in the case of the Police Department and Town Hall it has been less expensive to lease the machines. A conversation began regarding the difference between leasing and purchasing a copier. Mayor Dial asked staff to report back with a cost analysis for both options.

Council Member Furr questioned line item 53.1600 (small equipment) for \$6,500 for FY 2016-17. Ms. Newland stated that it was from the purchase of an outdoor surveillance camera the year prior. The invoice for the camera came after July last year. Mayor Dial asked for that item to be researched and to report back as well. Council Member Howard asked why the electricity line had increased. Ms. Beach stated that it was due to new lights that were placed around the Library for increased security.

### **Public Works:**

Mr. Campbell reported no changes beyond raising a few items for the unexpected. No new equipment needed to be purchased. He explained that major repair work was needed for the bucket truck. Mr. Campbell stated that the truck was taken in for repair and \$5,000 was spent. It was found that the initial diagnosis was not the problem; the whole engine needed to be replaced.

The contractor, however replaced the engine and credited the \$5,000 and the total \$15,000 did put Public Works over budget from last year.

Technical Services was over due to the unforeseen need of hiring a contractor to remove three trees on Tyrone Road for \$14,000 whereas we only budgeted \$300. Mayor Dial asked for an explanation for the increase for Grounds Maintenance. Mr. Campbell relayed that an increase was agreed upon for AAbby Group, Inc. Mr. Campbell explained that the Grounds Maintenance line was split between Parks and Town Buildings. Mayor Dial stated that last year that line item was \$140,000 was budgeted for last year, the actual was \$233,000. Why are we budgeting \$150,000 for FY2017-18? Mr. Campbell stated that next year Public Works would budget \$150,000 for Grounds Maintenance and Parks would budget \$65,000 for the same line item totaling \$215,000. Mayor Dial suggested that it needed to be raised. Ms. Beach stated that according to her calculations, it needed to be raised \$135,000 more. Discussion ensued regarding calculations. Mayor Dial asked for items that were going into that line item besides A Abby Group, Inc. Ms. Beach relayed that the purchase of gravel was a large item. Ms. Beach stated that Finance would reevaluate and come back with a clarification. Mr. Campbell stated that the overage for Building Maintenance was due to the painting of a few Town buildings. Mayor Dial relayed to Mr. Campbell that when the meeting commenced salaries and overtime were discussed and that he would share the results in the near future with Mr. Campbell.

#### **Parks:**

Council Member Furr stated that \$12,900 seemed like a lot to repair the Shamrock Park fountain and that Council was not informed of the purchase. Mr. Campbell informed Council that he “priced them out” and the cost also included the new aeration system. It needed to be replaced. Ms. Beach suggested that the project may have been a CIP project.

Council Member Furr questioned the Fabon Brown Dog Park water fountain. A lengthy discussion ensued regarding the need. Mr. Campbell stated that water was needed for the Eagle Scout project at Fabon Brown; there is not water for people or animals. He added that an upgrade was needed for the Shamrock Park restrooms and water fountain due to little or no pressure to flush the toilets properly. The water meter needs to be changed along with the size of pipe, possibly the need to tap into another water meter besides the current Police Department water meter. The current meter could be used at Fabon Brown. The cost to set the meter and bore underground would cost approximately \$10,000. Mayor Dial shared that it was embarrassing that the toilets would not flush at Shamrock Park. Mr. Campbell added that it was not the water pressure; there was not enough volume of water. The contractor knew what was needed and did not follow through and the Town Engineer agreed with the contractor. Mr. Campbell stated that the restrooms were never inspected by the Town inspectors. The Engineer designed the plans and the contractor followed through. Council Member Furr suggested closing the restrooms until the matter was resolved. Council Member Howard stated that it was the first time ever hearing about the problem. Council Member Housley stated that the responsibility should fall under the Engineer and the contractor.

Mr. Campbell stated that the Engineer would argue that the method of resolution was not part of the plan and not what was agreed to. The contractor hooked up a 1 inch line to a ¾ inch feed and it does not work. Council Member Furr asked why did we not hook up to the Police Department's water supply when we could have hooked up to our own meter. Mr. Campbell explained that it was probably a lot easier to hook up to the Police meter.

Council Member Furr shared her disappointment with Fabon Brown Dog Park and stated that there was not supposed to be any cost to the Town. Mr. Campbell stated that Mr. Hood made it clear that the Town would pay for the fencing which would be approximately \$1,500. Council Member Furr stated that this was the first time ever hearing of that. Mr. Campbell stated that there needed to be water at the Dog Park and that would cost also.

Council Member Housley asked how long it would take to repair the Shamrock Park restrooms. Mr. Campbell stated that he could have someone out next week. The discussion continued regarding the semantics of the volume of water and pipe size. Mr. Campbell stated that it needed to be repaired properly. The Engineer suggested a booster pump for \$3,500 that would only be a band aid. Mayor Dial asked Chief Perkins to speak to the Town Engineer in order to rectify the matter; the taxpayers should not be paying for the bulk of the \$10,000 and if there were inspections.

Mayor Dial asked Council if they all agreed to reject the water project for the Dog Park. All agreed. Chief Perkins suggested another Scout organize a project to catch rain water and to use a filtration system; not for human consumption.

### **Recreation:**

Council Member Furr showed her concern regarding Mr. Bowman using his own vehicle and gas to travel to and from each park. Mr. Bowman replied yes; however, he had budgeted for a vehicle under the CIP budget for the following budget year (FY 2018-19) and he would use the Town car for meetings. Ms. Beach informed Council that Mr. Hood changed the travel policy to reflect that the Town only pays for gas due to the opportunity to use a Town vehicle for travel purposes. It was the decision of the employee to use their own vehicle or a Town vehicle. Council Member Furr relayed that it did not seem fair that Mr. Bowman had to go from park to park using his own gas. Mr. Bowman stated that he appreciated the concern but that he had put in for an F150 and he would be ok until then. Mayor Dial suggested using a used Public Works vehicle for now. Chief Perkins reiterated that it would be cost effective to have one repaired to utilize.

Council Member Housley shared with Mr. Bowman how good the fields looked and how the administrative calendar was very well kept.

Council Member Furr asked if the Soccer fields were being watered. Mr. Bowman stated only when it rains; however, a water line hook-up was on the SPLOST list.

Council Member Furr asked what the future plan was for one field at Redwine. Mr. Bowman stated that it would be transformed into a senior leisure area with shuffleboard, sand volleyball, tennis, bocce ball and pickle ball.

The reason to use a Softball field was that Softball had not warranted the need for an additional field, even after reaching out to other leagues in the County. Tyrone only has one team which does not warrant additional fields. The field could be better utilized. He ended by stating that if Softball required additional fields in the future, the younger girls could be moved to Handley Park.

**Court:**

Ms. Beach added that Ms. Spradlin also used her car to travel to Town Hall almost every day. Ms. Spradlin requested that this year, in regards to line item 52.1203 Municipal Judge, she believed that the Municipal Judge deserved a 2% salary increase due to an increased work load. Ms. Spradlin requested an increase to the Technical Services line. She added that in the past when employees needed IT assistance, they would occasionally call on a gentleman that worked for Fayetteville to assist with their IT concerns. He would be retiring soon and would now be an independent contractor. Ms. Spradlin also asked for an increase in Training and Education for certifications for herself and Ms. Purdy. Ms. Spradlin requested an increase to the Small Equipment line due to the need for a new metal detector and a laptop for the Courtroom. Ms. Spradlin asked Council's opinion regarding ordering additional golf cart stickers; the train logos would be depleted soon. All agreed to change to the new logo.

**Public Safety:**

Chief Perkins informed Council that the Technical Services line increased. The license plate reader license is \$4,000 every year; this included technical software, record management software, employee early warning system and license plate reader software. Next year under CIP, staff needed to start phasing in new license plate reader equipment as they would no longer be under warranty. Tasers would also require yearly training and certification. Taser has offered a training plan for \$1,500 which includes training, unlimited cartridges and replacement batteries. Mayor Dial asked why there was a fluctuation in fuel. Chief Perkins stated that the Police Department had three fewer officers; the cost would increase due to being fully staffed.

Chief Perkins stated that there was an increase for Vehicle Repair (52.2201).

Chief Perkins stated that as part of the SPLOST, Fayette County E-911 was replacing their radios in order to be P25 Base II compliant which would be more secure. The government requirement for the system would make other systems obsolete. This new system would bring twenty-three Tyrone car and body radios up for replacement. The total cost would be approximately \$75,000. There is a lease option that would allow a down payment for \$7,500 and four annual payments of \$18,000 which would ensure delivery of the radios. The radios only have a five year warranty; however, the radios we currently own are ten years old.

Chief Perkins stated that typically the Police Department usually purchases two cars a year out of CIP. We desperately need an additional detective car this year. He added that he preferred to lease the two Ford Explorers for Patrol and one Ford Sedan for a Detective. One car would come from SPLOST the other two would be purchased with CIP funds.

Ms. Beach explained to Council that the Chief and Major were split-out from Public Safety to Public Safety Administration due to State reporting requirements.

The State wanted an actual cost for Public Safety and Fire Services. Mayor Dial conveyed that Chief Perkins has done a fantastic job. Chief Perkins stated that Ms. Spradlin was doing a great job and Ms. Purdy was learning quickly.

### **Sanitation:**

Ms. Beach conveyed that Republic had increased the rate from \$11.61 per home to \$11.75 per month; this would create a loss for the Town. Mayor Dial stated that common sense tell us to raise the customer rate. Ms. Beach stated that Republic Services' contract expires in December. If the Town plans on continuing sanitation services, a Request for Proposal (RFP) needed to be sent out soon. Chief Perkins stated that there should be an automatic renewal. Council Member Furr asked if the increase would cover the loss. Ms. Beach stated that the increase needed to be placed on the citizens in order to completely cover the loss. Council Member Howard inquired about the Sanitation Utility Module. Ms. Beach recommended that if the Town was going to stay with contracted sanitation services, staff needed utility system software. The current system was not working. The proposed system is from our current accounting software, Tyler Technologies, and would cost \$22,000.

### **Working lunch at 12:00**

### **Special Purpose Local Option Sales Tax (SPLOST) - Capital Improvement Plan (CIP):**

Ms. Beach stated that Mr. Hood had completion dates for each project and that she incorporated the expenditures with the sources. She asked Council for direction regarding what project they felt took priority and what year that they would like for them to commence. Ms. Beach stated that the SPLOST projects needed to remain firm; however, the projects could be moved around according to what Council wanted. The CIP plan is flexible. Mayor Dial stated that he was informed at his ARC Transportation Improvement Program (TIP) meeting that grant applications were due in a few days. The Town had not applied for grant monies on our own. The County is applying for ten million grant dollars. We were invited to piggy back and submit projects. The grant is an 80%/20% match. The only roads that apply are arterials and collectors. Based on our recent road study David Jaeger suggested submitting the following: Tyrone Road from Anthony Drive to Handley Road, Dogwood Trail from Senoia Road to Highway 74. This equals to approximately \$600,000. Mayor Dial suggested adding Dogwood Trial from Highway 74 to the Tyrone/County line to the submission. If all were approved, our share would be approximately \$200,000. He added that if questions arise, neighborhood streets do not quality under this particular grant. Ms. Beach recapped that approximately one million dollars would be submitted for the grant and, if approved, the Town would be responsible for approximately \$200,000. Mayor Dial asked Chief Perkins to verify with Mr. Jaeger the specific budget year for the TIP grant as it related to the CIP.

## **SLOST/CIP:**

Mayor Dial asked Mr. Bowman to inform Council which field had the highest priority. Mr. Bowman stated that Handley Soccer fields and the need for facilities were most urgent. Mayor Dial asked if the project could be phased in. Mr. Bowman replied yes.

Mr. Bowman added that the Redwine project could be moved to FY 2020-21 for balance. Mayor Dial suggested splitting the Redwine project from FY2019-20. Ms. Beach clarified that SPLOST monies were assigned for certain projects but would remain until the projects were complete. Mayor Dial clarified for Ms. Beach that the Handley Park project would remain intact, but to assign the Redwine Park project with \$175,000 into FY2019-20 and \$175,000 into FY2020-21. Council Member Furr reminded staff to remove the Fabon Brown project.

Council Member Furr questioned the Administration SPLOST project titled “Gateway and Streetscape Improvements”. Mayor Dial clarified that there may be landscaping and such from Interstate 85 to Peachtree City as it coincides with the Gateway Coalition, displaying uniformity. Council Member Housley asked for clarification on “Phase IV Handley Park fields”. Mr. Bowman stated that it included soccer and baseball field irrigation, restrooms for soccer and a small concession stand.

Council Member Furr questioned the reasoning behind borrowing money for SPLOST. Ms. Beach explained that at the next Council Meeting, the Town Attorney has put together a Resolution which allows the Town to spend money out of our investment funds prior to the arrival of SPLOST funds. If Council chooses to begin projects prior to September when SPLOST funds are available we can spend now and reimburse ourselves when the SPLOST funds begin to flow through. Mayor Dial shared his discontent with spending 4.8 million dollars in the first two years and then collecting 3 million. Ms. Beach stated that she was operating under what Mr. Hood had indicated. Ms. Beach asked for Council’s direction. He added that that one million for sewer expansion could be moved. He suggested moving all three columns under Sewerage System Expansion for three fiscal years one year ahead. Council Member Howard suggested changing the amounts as well. Mayor Dial suggested making FY2017-18 a zero balance, FY2018-19 at \$750,000, FY 2019-20 at \$750,000 and FY 2020-21 at \$200,000. We are now down to 3.7 million, still over \$300,000.

Council Member Furr wanted clarification on the Shamrock Park playground. Mr. Bowman reminded Council that the train playground for two to five year olds was discussed at the Retreat in February. Mr. Bowman clarified that Council’s direction was to gather three quotes for the train playground and three quotes for a new stage. Mr. Bowman stated that the train quote came to approximately \$26,000. Council Member Howard asked where the playground would be placed.

Mr. Bowman stated that the area in between the Recreation Center and the walking path had recently been cleared and a horseshoe court and flower garden had been erected. The area was flat and there is a barrier between the playground and the train tracks.

Families often times stop at that spot to watch the trains go by, this would be ideal for children ages two to five years of age. Council agreed to move the item from FY2018-19 to FY2017-18. Mr. Bowman added that he would bring the item to Council for approval in July.

Mr. Bowman mentioned the issue that he became aware of recently regarding thirty-nine acres adjacent to Handley Park. Chief Perkins briefed Council regarding two parcels adjacent to the Handley Park entrance. A potential buyer has plans to place a medical equipment warehouse on the properties. When the Town purchased the park property from the Hobgood family, a provision was that the Town would give whoever purchased the adjacent property an easement for a driveway and for a septic system if the land did not perk. If the property is purchased the Town would have to move our gate and fence over to the first ballfield. Our driveway could potentially be used as the business owner's drive with possibly large trucks. Their secondary business is supplying equipment to movie sets. The driveway is not built for large traffic: an additional concern included traffic conflicts associated with tournaments and Founders Day. The potential owner of the properties would be allowed to place up to two curb-cuts off Handley Park driveway. Chief Perkins stated that he conveyed to the family liaison to expect Town traffic several times a year.

Chief Perkins stated that he met with Mr. Bowman and Mr. Trocquet. They discussed how a warehouse would affect the aesthetics and greenspace of the park. He communicated that that Council could consider purchasing the property. Mr. Bowman shared his concerns regarding a potential brick/metal building next to the park, if the Town were to purchase the property it would be an ideal space for disk golf. This would maintain the greenspace; we do not want to miss this opportunity.

Mayor Dial asked for a timeline for the potential purchase. Chief Perkins stated that the buyer was ready to purchase now. He added that the purchaser and seller would agree to the joint planning for waste water treatment and or disposal for both the seller and the purchaser properties. Council Member Matthews stated that he approached Mr. Bowman several weeks prior regarding possible grants for the purpose of purchasing the property. Council Member Furr repeated that Council does not like surprises. Council Member Howard shared that she would be happy when Trello was working so everyone would be on the same page. Mr. Bowman stated that when he was made aware he went through the chain of command.

Chief Perkins added that purchasing the property is something that Council may not ever consider but that he felt it was his obligation to bring it to their attention as an alternative to seeing a "butler building" on the property.

A discussion began regarding the Tyrone Comprehensive Plan. Council Member Furr stated that she was pleased it was proofed prior to public submission. Council Member Howard added that she would like to see more pictures of Tyrone in the report. Council Member Furr stated that the proposed Town Center area was the furthest from her mind; she stated that this is not Tyrone.

**Sewer Fund:**

Council Member Furr stated that years ago our Environmental Technician and Peachtree City WASA were involved in sewer updates. Ms. Beach stated that the pump station repairs were in rotation. Chief Perkins recalled the replacement of a sewer liner when he was acting Town Manager in 2012 that cost approximately \$75,000.

Ms. Beach stated that she moved the item from last year's CIP budget and wanted Council's input. Mayor Dial stated that according to Steve Hovey with PTC WASA, rapid acoustic testing was complete and cleaning and inspection of those lines were complete. It had been suggested by WASA for Tyrone to budget for continued systematic cleaning and video inspections of the system. The other completed project included the manhole and wet well lining at lift station 2. Mr. Hovey also suggested that the next step would be for the completion of the system which would cost \$85,000; this does not include repairs. Mayor Dial stated that the project was complete but that there was a need for ongoing video inspections and continued cleaning. Mayor Dial suggested calling the item Continued Systematic Cleaning and Video Inspection. Ms. Beach stated that she would place the item into the budget. \$20,000 would be allocated for the first year and continue on until \$85,000 is reached.

**Federal Confiscated Assets:**

Chief Perkins stated that under that program it stated that the municipality should keep the funds only for a couple of years. We currently have \$300,000 and it has been over the allotted timeframe, so staff needed to make purchases. He has asked staff for items and so far this year \$30,000 had been spent. We may purchase a "Gator" four wheel drive golf cart for emergencies. He added that the Police Department had purchased a firing simulator and rifles. When the Federal Drug Funds are depleted there would be very little coming in, mostly from Bruno (K-9). Once it is gone we need to be prepared for the true cost of running a Police Department. Council Member Howard inquired if the Federal Confiscated Asset expenditures for Bruno this year totaling \$6,543 would now be under Public Safety. Chief Perkins clarified that Bruno had his own fund. The \$6,543 amount was for the equipment for the vehicle.

Council Member Furr asked why the equipment was \$100,000. Chief Perkins stated that was the amount the Police Department was attempting to spend down.

**Fire Impact Fee Fund:**

Ms. Beach stated that the line had been increased due to the forecast of an increase of construction next year, which included the construction of approximately fifty homes and several service industry facilities.

**Founders Day Fund:**

No comments.

**Police Animal Fund:**

Chief Perkins stated that currently all of Bruno’s food and veterinarian services were being donated. There was no current need for a budget. The former Tyrone City Alliance donated \$330 for Bruno, which would be used for leashes and such. In the future Bruno would have costs most of which would come from the Drug Fund.

**SPLOST Budget Worksheet:**

Mayor Dial stated that we expect to bring in 1.5 million dollars this year.

**State Confiscated Assets:**

Chief Perkins stated that these funds as are the Federal Confiscated Assets and were used as supplemental funds for training, travel certain dues and fees and supplemental education.

**Tree Fund:**

Ms. Beach stated that this line is a new fund. Our ordinance states that there has to be a certain number of trees per lot for new construction (commercial). Goodwill of North Georgia did not have room to plant all of the required trees. They are required to donate money for the trees to the Town for our use. She added that she has created a separate fund for the \$15,000 from Goodwill. Staff discussed placing the trees within the local parks such as Fabon Brown Dog Park for privacy. The ordinance stated that it has to be a tree, not bushes. Council Member Furr questioned the size of the building and that they had no room for trees. They cannot receive a Certificate of Occupancy until they have paid the Town for trees. Chief Perkins reiterated that the idea is to stay green.

The workshop adjourned at 1:45 pm.

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Eric Dial, Mayor

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Dee Baker, Town Clerk