



Tyrone Town Council

Eric Dial

Mayor

Gloria Furr

Mayor Pro Tem, Post 4

Linda Howard

Post 1

Ryan Housley

Post 2

Ken Matthews

Post 3

Staff

Kyle Hood - Town Manager

Dennis Davenport - Town Attorney

Penny Hunter - Finance/HR Director

Dee Baker - Town Clerk

Meeting Information

1st and 3rd Thursday of each month

881 Senoia Road

Tyrone, GA 30290

770-487-4038

Web Site

www.tyrone.org

Public Comments

- The first public comment period is reserved for non-agenda items.
- The second public comment period is for any issue.
- Comments are limited to three minutes.
- Please state your name and address.
- Comments that require a response may not be answered during this time, Council or staff may respond at a later date.

Tyrone Town Council Retreat Action Agenda Friday February 1, 2013 9:00 AM

Call to Order

*1st time block: Call to Order - Public Works
9:00 am – 12:00 pm*

Invocation

Pledge of Allegiance

Approval of Agenda

Council Member Matthews mad a motion to approve the agenda.
Council Member Howard seconded the motion. Motion was approved 4-0.

OLD BUSINESS:

Administration:

- Renovations to Town Hall- painting chambers, cleaning and recovering pew cushions, Town Hall building, siding and gutters

Public Works:

- Demolition of small shed at Town Hall and the Public Works building
- Handley Park parking lot

NEW BUSINESS:

Sewer:

- Sewer Capacity/Pump station renovation. **Beth Vaughn, Environmental Technician**

Peachtree City Water and Sewer Authority (PTC-WASA) representative Nathan Brooks informed Council of the deterioration of pump station number 2 located in the Southampton subdivision. This is due to heavy amounts of hydrogen sulfide. This is eating away concrete in the station 2 wet well. Mr. Brooks suggested a spray-on liner to add 50 years life to the wet well.

Council Member Housley made a motion to authorize staff to work with PTC-WASA to ready a bid per the Town's procurement policy.
Council Member Matthews seconded the motion. Motion was approved 4-0.

Administration:

- CIP Inclusion and Project List; LMIG and TE Grants. *Kyle Hood, Town Manager*
- Code Enforcement. *Kyle Hood, Town Manager*
- Department Liaison and Manager Authority
- Occupational Tax Certificates. *Dee Baker, Town Clerk*

Ms. Baker informed Council that there are several businesses in Town that are not paying their Occupational Taxes and should be cited. She asked to have legal counsel assist in the review of the Code for any discrepancies prior to citing businesses.

Council Member Housley made a motion to allow Ms. Baker to work with legal counsel on the Occupational Tax ordinance.

Council Member Matthews seconded the motion. Motion was approved 4-0.

- Milner IT Services. *Brandon Perkins, Police Chief*

Council recessed for lunch at 11:55 am to 12:25 pm

Public Safety:

- Annual Report, Goals/Objectives (5-Yr. Plan). *Brandon Perkins, Police Chief*
- Ashland Trail. *Brandon Perkins, Police Chief*

Mr. Perkins stated that there is an ongoing issue with Coweta County residents using Dogwood/Ashland Trail as a cut-through. There is a “no through traffic sign” and he has met with residents from Windsong, and Magnolia Farms regarding the excessive traffic. He added that the along with the excessive traffic there is also an increase in speed through these neighborhoods. Several options have been discussed with the homeowners among which would be speed humps.

Council Member Matthews mad a motion to direct staff to move forward with the Town engineer to form a study for quotes on the Ashland Trail project.

Council Member Howard seconded the motion. Motion was approved 4-0.

- Golf Cart Ordinance. *Kyle Hood, Town Manager*

Public Works:

- Road, Street and bridge evaluation. *Kyle Hood, Town Manager*

Finance:

- 12- Month reserve policy excess
- Financial analysis for budget discussions. *Penny Hunter, Finance/HR Manager*

Pursuant to O.C.G.A. § 50-14-4 (b) of the Open and Public Meetings Act, Council will meet in Executive Session to discuss pending litigation.

Council Member Matthews made a motion to enter into executive session to discuss pending litigation. Council Member Howard seconded the motion. Motion was approved 4-0.

Council Member Furr made a motion to reconvene. Council Member Housley seconded the motion. Motion was approved 4-0.

Human Resources:

- Discussion of correcting the pay scale and job classifications equitably through a market survey and analysis. *Penny Hunter, Finance/HR Manager*
- Full-Time Personnel in Library, Recreation and Public Works
- Training employees /Travel/CEU's. *Kyle Hood, Town Manager*
- Personnel manual updates
- Presentation of tying performance measures to budgeting. *Penny Hunter, Finance Manager*

Parks and Recreation: Jennifer Patton, Recreation Director

- Ceiling leak repairs

Ms. Patton stated that the skylights in the Recreation Center leaks when it rains. Her concern is that classes take place from 8:00 am to 8:00 pm and she does not want any accidents to occur.

Council Member Matthew made a motion to direct staff to explore skylight repair options. Council Member Howard seconded that motion. Motion was approved 4-0.

- Handley park pavilion

Ms. Patton stated that the Town is considering taking back parking for Founder's Day from the Baseball Association that would bring in \$4,000. She added that the cost for the Town to rent a large Founder's Day tent runs \$2,700. If those monies are not spent yearly that money could be put towards a permanent pavilion.

Council Member Housley made a motion to direct staff to explore options for a permanent pavilion structure. Council Member Howard seconded the motion. Motion was approved 4-0.

- Permanent stage

Ms. Patton informed the Council that the current stage inside the Recreation Center is a temporary structure that was purchased 10 years ago and has been used on a daily basis and is falling apart.

Council Member Matthews made a motion to direct staff to explore the options of a permanent stage. Council Member Housley seconded the motion. Motion was approved 3-1 with Council Member Furr in opposition.

- Storage above the offices

Ms. Patton stated that the new air-conditioning system has taken up a lot of storage space and requested to have additional storage space above the offices. Discussion took place regarding the storage situation in each department.

Council Member Howard made a motion to access the entire Town's storage situation and capacity.
Council Member Housley seconded the motion. Motion was approved 4-0.

- Sound system for instructors

Ms. Patton stated that each of her instructors have requested an updated sound system that is permanent.

Council Member made a motion to explore the possibility of a sound system for the Roger Spencer Recreation Center.

Council Member Howard seconded the motion. Motion was approved 4-0.

Staff Comments

Council Comments

Adjournment

Council Member Furr made a motion to adjourn.

Council Member Matthews seconded the motion. Motion was approved 4-0.

Meeting adjourned at 3:15 pm.