

February 25, 2012
Tyrone Town Council Retreat Agenda
9:00 a.m.



Tyrone Town Council

Eric Dial

Mayor

Gloria Furr

Mayor Pro Tem, Post 4

Linda Howard

Post 1

Ryan Housley

Post 2

Ken Matthews

Post 3

Staff

Brandon Perkins-Police Chief,
Interim Town Manager

Penny Hunter – Finance/HR
Manager

Dennis Davenport – Town Attorney
Dee Baker- Town Clerk

Meeting Information

1st and 3rd Thursday of each month
881 Senoia Road
Tyrone, GA 30290
770-487-4038

Web Site

www.tyrone.org

Public Comments

- The first public comment is reserved for Tyrone residents only.
- The second public comment is for all citizens.
- Comments are limited to three minutes.
- Please state your name and address.
- Comments that require a response may not be answered during this time, Council or staff may respond at a later date.

Call to Order

Invocation

Pledge of Allegiance

Approval of Agenda

ADMINISTRATION/FINANCE:

1. Discussion of revenue and expense projections. *Penny Hunter, Finance/HR Manager*
2. Discussion of removal of Human Resources from Finance Manager Position. *Brandon Perkins, Police Chief, Interim Town Manager*
3. Discussion of Retirement Plan. *Penny Hunter, Finance/HR Manager*
4. Discussion of revenue collection services. *Eric Dial, Mayor*
5. Discussion of upgrading Finance software in order to allow limited access for all departments for P.O's and other requests. *Penny Hunter, Finance/HR Manager*
6. Discussion of a training program for employees. *Brandon Perkins, Police Chief, Interim Town Manager*
7. Discussion of the Termination Policy. *Brandon Perkins, Police Chief, Interim Town Manager*
8. Discussion of pay scale and Atlanta Regional Commission (ARC) job descriptions. *Penny Hunter, Finance/HR Manager*
9. RFP for audit services. *Penny Hunter, Finance/HR Manager*
10. RFP for Property and Casualty. *Penny Hunter, Finance/HR Manager*
11. Discussion of the contract process. *Brandon Perkins, Police Chief, Interim Town Manager*

12. Discussion of parliamentary procedure. *Dennis Davenport, Town Attorney*
13. Discussion of open meetings, and open record procedures. *Dennis Davenport, Town Attorney*
14. Discussion of Planning Commission application process. *Brandon Perkins, Police Chief, Interim Town Manager*
15. Discussion of engineer item approval process. *Brandon Perkins, Police Chief, Interim Town Manager*
16. Discussion of painting the Chambers and cleaning and recovering pew cushions. *Ken Matthews, Council Member*
17. Discussion on disposition of the Fire Station #3. *Brandon Perkins, Police Chief, Interim Town Manager*
18. Update on ongoing projects: Valleywood Rd., Shamrock bridge, Senoia Rd. and Arrowood Rd. paving. *Brandon Perkins, Police Chief, Interim Town Manager*
19. Discussion of areas of improvement. *Staff*
20. Infrastructure presentation. *Beth Vaughn, Environmental Technician*

PUBLIC SAFETY:

21. Discussion of the purchasing of vehicles. *Brandon Perkins, Police Chief, Interim Town Manager*

PUBLIC WORKS:

22. Demolition of small shed at Town Hall and Public Works building/relocation of Public Works to Town Hall. *Brandon Perkins, Police Chief, Interim Town Manager*
23. Town Hall building, siding and gutter. *Renee' Holt, Public Works Director*
24. Clean up of right of ways. *Brandon Perkins, Police Chief, Interim Town Manager*
25. Intersections and drainage improvements. *Renee' Holt, Public Works Director*
26. Public Works Vehicle. *Renee' Holt, Public Works Director*
27. Public Works Hustler Mower. *Renee' Holt, Public Works Director*

28. Discussion of signage for the Town limits, downtown, Recreation and Library. *Brandon Perkins, Police Chief, Interim Town Manager*

PARKS AND RECREATION:

29. Discussion of adding a pavilion at Handley. *Jennifer Patton, Recreation Director*

30. Discussion of obtaining an electronic defibrillator. Brandon Perkins, *Police Chief, Interim Town Manager.*

31. Have a small storage room built and building a permanent stage for Recreation building. *Brandon Perkins, Police Chief, Interim Town Manager*

32. Consideration and action on Handley Park parking lot extension with gravel for TYBA and TSL participants to use due to lack of parking space and an increase in participation in both sports associations. *Jennifer Patton, Recreation Director*

SEWER:

33. Discussion of sewer issues. *Brandon Perkins, Police Chief, Interim Town Manager*

Staff Comments

Council Comments

Adjournment